



WAFF Data Retention & Privacy Policy

Data Controller: World Amputee Football Federation (WAFF)

System: www.amputeefootball.org

Applicable Regulations: EU GDPR (2016/679), UK GDPR, LGPD (Brazil), PIPEDA (Canada), POPIA (South Africa), and applicable national data protection laws

1. Purpose and Scope

This policy sets out how the World Amputee Football Federation (WAFF) collects, uses, stores, protects, and deletes personal data within its Player Registration and Classification System.

It applies to all personal data relating to registered players, national team officials, and classification assessors from all WAFF member nations. The policy is designed to meet data protection obligations in all jurisdictions where WAFF member federations operate, including the European Union, United Kingdom, Ireland, Brazil, Canada, and South Africa.

2. What Personal Data We Hold

2.1 Player Data

The following personal data is collected and stored for each registered player:

- Identity: full name, date of birth, place of birth, sex
- Travel documents: passport number, passport expiry date, nationality
- Medical and impairment information: amputation type and code, impairment side and level, adaptive equipment used
- Classification records: sport class, assessment results, muscle strength grades, range of motion measurements, classifier notes and rationale
- Photographs: player photos and amputation photographs
- Sport information: WAFF ID, jersey number, playing position, years in sport, team affiliation

2.2 Team and Official Data

For each national team, WAFF stores the team name, country, contact person name, and email address. This data is used solely for competition administration.



3. Legal Basis for Processing

WAFF processes personal data on the following legal grounds:

- Contractual necessity — processing is required to register players and determine eligibility for WAFF competitions
- Legitimate interests — maintaining accurate competition records and sports governance documentation
- Explicit consent — for special category health and medical data, consent should be explicit, informed and freely given. The policy should also clarify that consent may be withdrawn at any time, subject to WAFF's legitimate need to retain certain records where required for classification, competition integrity or legal compliance.
- Legal obligation — compliance with international sports governance and anti-doping requirements where applicable

4. Data Retention Periods

WAFF retains personal data only for as long as necessary to fulfil the purpose for which it was collected and to meet applicable legal obligations.

The following retention periods apply:

Data Type	Retention Period	Reason
Active player registration	Duration of registration + 5 years	Usage for other tournament Eligibility verification and appeals
Classification assessment records	10 years from assessment date	Sports governance integrity and classification appeals
Medical and impairment data	10 years from last activity	Sports integrity and anti-doping obligations
Player photographs	Duration of registration + 5 years	Player identification during active competition
Passport and travel documents	Duration of registration + 1 year	Eligibility verification; deleted promptly once no longer required
Team contact information	Duration of active WAFF membership	Competition administration
System access logs	12 months	Security monitoring

At the end of the applicable retention period, personal data will be securely and permanently deleted or anonymised so that it can no longer be linked to an individual.



5. Data Security

The following technical and organizational measures are in place to protect personal data:

- The system is protected by password authentication, restricting access to authorized WAFF officials only
- Database queries use parameterized statements to prevent SQL injection attacks
- Uploaded files and directories are protected against public access and enumeration
- Access credentials are reviewed periodically and revoked when officials leave their roles
- The system is hosted on a professional hosting platform with server-level security measures

6. Data Sharing and International Transfers

WAFF does not sell, rent, or share personal data with third parties for commercial or marketing purposes.

Data may be shared in the following limited circumstances only:

- With a player's own national member federation, for competition administration
- With tournament organizers, limited to eligibility information required for a specific event
- With classification panels, for the purpose of sport classification assessments
- Where required by law or court order

Where data is shared internationally between WAFF and member federations, such transfers are made solely for the purposes for which the data was originally collected.

Where international transfers involve jurisdictions with different data protection standards, WAFF should ensure that appropriate legal safeguards are implemented in accordance with applicable data protection legislation.

7. Rights of Data Subjects

All individuals whose data is held by WAFF have the following rights, regardless of their country of residence:

- Right of access — to request a copy of all personal data held
- Right to rectification — to request correction of inaccurate or incomplete data
- Right to erasure — to request deletion of data, subject to legitimate retention requirements
- Right to restriction — to request that processing be restricted in certain circumstances
- Right to object to processing based on legitimate interests
- Right to data portability — to receive data in a structured, machine-readable format
- Right to withdraw consent — to withdraw consent for medical data processing at any time

To exercise any of these rights, contact WAFF administration via [amputeefootball.org](mailto:info.waff@amputeefootball.org). Requests will be responded to within 30 days.



8. Data Breach Procedure

In the event of a personal data breach, WAFF will:

- Contain and assess the breach as quickly as possible
- Notify the relevant supervisory authority within 72 hours where required by applicable law
- Notify affected individuals without undue delay where there is a high risk to their rights
- Maintain an internal record of all breaches

9. Complaints

If you consider that WAFF has not handled your personal data appropriately, you have the right to lodge a complaint with the relevant data protection authority in your country, including:

- Ireland: Data Protection Commission — www.dataprotection.ie
- EU member states: Your national Data Protection Authority
- United Kingdom: Information Commissioner's Office — www.ico.org.uk
- Other countries: The applicable national data protection supervisory authority

10. Review

This policy will be reviewed periodically by the governance bodies of the World Amputee Football Federation to ensure it remains aligned with legal requirements and international best practice

Approved by WAFF Governing Board
on 23 July 2026

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